**ERCOT 2012 Severe Weather Drill (Hurricane)**

**(Recommendations for In-House Drill Activity for TOs)**

1. Include other groups in your organization to practice cross-functional communications in emergency situations.
2. Include executive management. (Can be useful when explaining budget needs for emergency operations.)
3. Simulate appropriate transmission line and load outages.
4. Include ancillary support groups such as building personnel, vendors, and others that would be brought in to support emergency operations. (For example, a single representative from a food vendor could be shown where staging would occur in the real event.)
5. Check all back-up communications to ensure they are ready to go.
6. Check all back-up facilities.
7. If you have an operator training simulator, this could be a good use of it.
8. Practice calls for Mutual Assistance.
9. Work with local emergency authorities to ensure that communications links used in emergencies are in place and working. Review Incident Command System (ICS) Organization Structure, which will be used by all governmental organizations during an emergency. (ICS is specified by the National Incident Management System and allows for expansion and contraction of resources as the magnitude of the situation changes, and also prescribes a national standard for emergency responder organizations.)
10. Set up practice scenarios with local QSEs and/or Generation Resources.
11. Discuss procedures to arrange for the safety of employee’s families.
12. Test back up generators at both the primary and backup facility.