ERCOT 2015 Severe Weather Drill

**Script for T/S Desk (ERCOT Version)**

**(NOTE- times associated with the events on this script are estimates only)**

**The beginning of each hotline call shall begin as follows:**

**“ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.”**

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| **DAY 1** | **07:30** | **COMMUNICATION TESTING** |

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| **DAY 1** | **08:30** | **ocn: ISSUED WHEN THE STORM IS FIVE DAYS AWAY** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.**

**(T#76) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT operator [first and last name]. At [xx:xx], ERCOT is issuing an OCN for an extreme cold weather system approaching [time frame] with temperatures anticipated to remain 32°F or below. TOs are instructed to:**

**Review Planned outages and existing outages for the possibility of canceling or restoring equipment,**

**Review and implement winterization procedures. Notify ERCOT of any changes or conditions that could affect system reliability.**

**[TO] please repeat this back to me.”**

**If repeat back is CORRECT, “That is correct, thank you.”**

**If INCORRECT, repeat the process until the repeat back is correct.**

**“This is a drill.”**

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| **DAY 1** | **10:00** | **ADVISORY: ISSUED WHEN THE STORM IS THRE DAYS AWAY** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.**

**(T#77) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT operator [first and last name]. At [xx:xx], ERCOT is issuing an Advisory for the extreme cold weather system approaching [time frame] with temperatures anticipated to remain 32°F or below. TOs are instructed to:**

**Review Planned outages and existing outages for the possibility of canceling or restoring equipment,**

**Review and implement winterization procedures. Notify ERCOT of any changes or conditions that could affect system reliability.**

**[TO] please repeat this back to me.”**

**If repeat back is CORRECT, “That is correct, thank you.”**

**If INCORRECT, repeat the process until the repeat back is correct.**

**“This is a drill.”**

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| **DAY 1** | **12:00** | **watcH: ISSUED WHEN THE STORM IS one DAY AWAY** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.**

**(#78) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT operator [first and last name]. At [xx:xx], ERCOT is issuing a Watch for the extreme cold weather system approaching [time frame]. Temperatures are expected to remain 32°F or below. TOs are instructed to:**

**Review Planned outages and existing outages for the possibility of canceling or restoring equipment,**

**Prepare for higher than usual loads,**

**Review and implement winterization and emergency operating procedures. Notify ERCOT of any changes or conditions that could affect system reliability.**

**[TO] please repeat this back to me.”**

**“This is a drill.”**

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| **DAY 2** | **08:00** | **mArket notification of media appeal** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.**

**“This is ERCOT operator [first and last name], ERCOT has issued an appeal through the public news media for voluntary energy conservation. Any questions? Thank you”.**

**“This is a drill.”**

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| **DAY 2** | **11:00** | **emergency: issued when the storm is in texas** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.**

**(T#79) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT operator [first and last name]. At [xx:xx], ERCOT is issuing an Emergency Notice, the extreme cold weather system is beginning to have an adverse impact on the system such as [state what the adverse impacts are].**

**Prepare for higher than usual loads and the possibility of load shedding.**

**ERCOT will continue to monitor the extreme cold weather system and will convey information and directives as conditions warrant. [TO] please repeat this back to me.”**

**“This is a drill.”**

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| **DAY 2** | **11:30** | **advisory issued for prc below 3000 mw** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.**

**(T#1) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name]. At [xx:xx], ERCOT is issuing an Advisory due to Physical Responsive Capability falling below 3000 MW. [TO] please repeat this back to me.”**

**“This is a drill.”**

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| **DAY 2** | **12:00** | **watch issued for prc below 2500 mw** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.”**

**(T#3) “This is ERCOT Operator [first and last name]. At [xx:xx], ERCOT is issuing a Watch due to Physical Responsive Capability falling below 2500 MW. [TO] please repeat this back to me.”**

**“This is a drill.”**

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| **DAY 2** | **12:30** | **eea 1** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.”**

**(T#5) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name]; at [xx:xx], ERCOT is declaring EEA 1. [TO] please repeat this back to me. That is correct, thank you”**

**“This is a drill.”**

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| **DAY 2** | **13:00** | **eea 2** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.**

**(T#7) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name], at [xx:xx], ERCOT is declaring EEA 2 and is issuing an appeal through the public news media for voluntary energy conservation. Reduce customer loads by using distribution voltage reduction measures, if deemed beneficial, [\*AEP, CenterPoint, Oncor, Sharyland and TNMP deploy all available capacity from Load Management Programs], [Load Resources and / or ERS have been deployed].**

**[TO] please repeat this back to me. That is correct, thank you”**

**“This is a drill.”**

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| **DAY 2** | **13:30** | **eea 3** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.”**

**(T#8) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name], at [xx:xx], ERCOT is declaring EEA 3. ERCOT is directing all Transmission Operators to shed their share of [amount] MW. Transmission Operators are to report to ERCOT when this is complete. [TO] please repeat this back to me. That is correct, thank you”.**

**“This is a drill.”**

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| **DAY 2** | **14:30** | **restore firm load** |

**Script: “ERCOT IS CONDUCTING A DRILL. ALL OF THE FOLLOWING INSTRUCTIONS ARE FOR SIMULATION AND TEST PURPOSES ONLY. NO REAL-TIME ACTION IS TO BE TAKEN”**

**(T#10) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name], “at [xx:xx], ERCOT is directing all Transmission Operators to restore all firm load. Report to ERCOT when this task is complete. [TO] please repeat this back to me. “That is correct, thank you.”**

**“This is a drill”**

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| **DAY 2** | **15:00** | **eea 3 to eea 2** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.”**

**(T#11) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name]. At [xx:xx], ERCOT is moving from EEA 3 to EEA 2. Load Resources are being recalled. [TO] please repeat this back to me. “That is correct, thank you.”**

**“This is a drill.”**

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| **DAY 2** | **16:00** | **eea 2 to eea 1** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.”**

**(T#12) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name]. At [xx:xx], ERCOT is moving from EEA 2 to EEA 1, [Load Resources and/or ERS Resources] are being restored. Distribution voltage measures can be returned to normal, if used, \*as well as Load Management Programs. [TO] please repeat this back to me. That is correct, thank you.”**

**“This is a drill.”**

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| **DAY 2** | **16:15** | **eea 1 to termination** |

**Script: “ERCOT is conducting a drill. All of the following instructions are for simulation and test purposes only. No real-time action is to be taken.”**

**(T#13) “This call requires everyone to remain on the line until it is complete. [TO] I will be asking you for the repeat back. This is ERCOT Operator [first and last name]. At [xx:xx], ERCOT is terminating EEA 1, a Watch still remains in effect. [TO] please repeat this back to me. “That is correct, thank you.”**

**This drill is now concluded.”**